

## ACCOMMODATION

### OVERVIEW

Sherewood Lodge offers 9 luxurious rooms (all named after the trees growing on the premises), decorated in an urban-rustic style with warm African colours, in a variety of sizes for your comfort. Guests can enjoy the outdoor swimming pool, as well as enclosed "boma" facilities.

The tranquil Sherewood Lodge offers ideal accommodation for international and business travelers. It is also the ideal environment for hosting successful meetings, functions, business conferences and teambuilding, special occasions, and intimate weddings. Sherewood Lodge promises visitors a real treat as they escape the hustle and bustle of the city and immerse themselves in a 'Sebesebe' experience. 'Sebesebe' is a Sotho word describing the feelings of rest, peace and tranquility.

### RATES

**VALID FROM 16 DECEMBER 2024 – 15 DECEMBER 2025**

ROOM TYPE	SINGLE OCCUPANCY	DOUBLE OCCUPANCY
Standard Rooms (no:4&5)	1150	1600
Premier Rooms (no:1,2&3)	1250	1900
Executive Suite (no:9)	1350	2200
Honeymoon Suite (no:6&10)	1450	2500
Family Suite (no:7) (2 Adults&2 Kids 0-12)	N/A	3000
Entire Lodge with all rooms (Sleeping 20 pax shared in total)	N/A	35 000

### ALL UNITS ARE EQUIPPED WITH

- Complimentary Wi-Fi
- A flat screen TV with selected satellite channel package
- Air conditioning
- A minibar
- Tea-and-coffee making facilities
- A private patio
- An independent entrance



## **ROOM CONFIGURATIONS**

See below our room types and which of them can be converted into twin beds. Not all rooms can be converted into twin beds. Only our Family Suite can accommodate 4 guests in the room, all the other rooms can only accommodate 2 guests per room.

<b>ROOM TYPE</b>	<b>SINGLE BEDS</b>	<b>1 x DOUBLE BED</b>
Standard Rooms (no:4&5)	2 x Single	1 x Double
Premier Rooms (no:1,2&3)	2 x Single	1 x Double
Executive Suite (no:9)	Only 1 x double	1 x Double
Honeymoon Suite (no:6)	Only 1 x double	1 x Double
Honeymoon Suite (no:10)	2 x Single	1 x Double
Family Suite (no:7)	4 x Single	2 x Double

## **TERMS AND CONDITIONS**

### **1. Confirmation:**

- Bookings must be guaranteed by credit card or advance payment of the deposit amount. Please note that if the deposit is not received by the required date, your reservation will be regarded as cancelled.
- Bookings must be guaranteed within 48 hours of the quotation by credit card or EFT. Please note that if the deposit is not received by the required date, your reservation will be regarded as cancelled.

### **2. Deposit policy:**

- 50% of the full accommodation is payable 30 days prior to arrival.
- 100% of the full accommodation is payable prior to arrival.

### **3. Arrival policy:**

- Check in time is strictly from 14:00pm until 19:00pm, unless a prior arrangement was made with the manager for an early or late check in. We will try to accommodate an early/late check in or early checkouts (before 07:00am) as far as possible. Please note that an extra fee of R150,00 is applicable. If staying over in combination with an evening event held at Sherewood Lodge, keys must be collected before the start of the event.
- For guaranteed early check-in, we advise the room to be reserved from the previous night.

### **4. Cancellation policy:**

- 50% of the full accommodation will be charged if cancelled or modified up to 7 days prior to arrival.
- 100% of the full accommodation will be charged if cancelled or modified 1 day prior to arrival or in case of a no-show.

### **5. Departure policy:**

- Check out time is STRICTLY at 11:00am. Delayed departures must be arranged with reception beforehand to ensure availability. An additional fee of R300,00 per hour will be charged for a late check out.



#### **6. Meals:**

- Breakfast is served from 07:00am-09:30am during weekdays and from 08:00am-10:00am during weekends and on Public Holidays.
- Lunch can be enjoyed at our on-site Swartskaap Bistro during operating hours.  
Mondays: Closed  
Tuesdays to Fridays: 07h30-16h00  
Saturday & Sunday: 08h00-14h00
- We do not serve dinner, but we can recommend you to restaurants in close vicinity. Dinner will only be served when a conference or accommodation group has made prior arrangements and when staying over as a group.

#### **7. Beverages:**

- Sherewood Lodge is fully licenced and only beverages (including all alcoholic drinks) that are purchased at Sherewood Lodge may be consumed on the property.

#### **8. Smoking:**

- According to the South African tobacco laws, no smoking in public is allowed and Sherewood Lodge operates a strict NO SMOKING policy. There is a designated smoking area at the Boma.

#### **9. Identification:**

- All guests are required to produce a copy of their ID or Passport on check-in as well as the credit card used to make the booking.

#### **10. Damage and injury:**

- Sherewood Lodge shall not be responsible for any injury or death of any person, or the loss or destruction of, or damage to any property upon the premises of Sherewood Lodge, whether arising from fire, theft, Force Majeure and by whomever caused or arising from negligence (gross or otherwise) or wrongful act of any person in the employment of Sherewood Lodge.

#### **11. Insurance:**

- Sherewood Lodge is fully covered by insurance; however, we accept no responsibility for any activities organised by those hiring the facilities. Hirers must ensure that Public Liability insurance is arranged to cover any claim that might be made against them in respect of any activities that they are responsible for or any equipment used during the event.

#### **12. Noise:**

- Because Sherewood Lodge is situated in a residential area no noise is permitted before 10:00am or after 22:00pm.

#### **13. Swimming Pool:**

- Please note that Sherewood Lodge takes no responsibility for any injuries with regards to the swimming pool. Use the swimming pool entirely at own risk. The pool is only for the use of accommodation guests. Please ask at reception for assistance to open and close the pool when needed. Swimming towels are available – please inquire at Reception during office hours.

***By signing the quotation OR by paying the deposit, you indicate that you accept the Accommodation Booking Terms and Conditions above.***





## ACCOMMODATION AGREEMENT

BETWEEN  
SHEREWOOD LODGE  
AND

\_\_\_\_\_  
(The Client)

Reg/ID no: \_\_\_\_\_ VAT No: \_\_\_\_\_

1. I/we acknowledge that I/we have read and understood the Terms and Conditions of Sherewood Lodge that applies to all functions, occasions and transactions.
2. I/we agree to the terms and conditions of Sherewood Lodge that apply to all functions, occasions and transactions.
3. I/we agree that, by signing these Terms and Conditions, I/we and the entity that we represent, accept and will adhere to the Terms and Conditions.
4. I/we acknowledge that, if I sign on behalf of an entity, I/we have the authority to do so.
5. If I/we sign, I/we shall be jointly and severally be liable with the entity on whose behalf I/we sign for all debt due to Sherewood Lodge arising as a result of this transaction.

Signed on this the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

Full name of client: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

On behalf of the Client:

On behalf of Sherewood Lodge:

Duly authorised signature

\_\_\_\_\_

\_\_\_\_\_

Witness

Witness



## ADDITIONAL INFORMATION

### Contact details

Contact person:

Mobile number:

Email:

Physical address:

Person responsible for payment:

Mobile number:

Email:

Physical address:

### Function particulars

Date and time of function:

Package:

Price per head:

Maximum pax:

Pax:

Additional notes:

### Payment details and dates

Booking Code:

Deposit date:

Final amount:

Deposit paid:

Final amount due date:

Bar pre-payment:

Banking details, bank, branch no, account no:

Reference:

### Bank details

Investec Cheque Account number: 10012290262

Branch: 580105

Reference: Invoice number

Please email proof of payment to [info@sherewoodlodge.co.za](mailto:info@sherewoodlodge.co.za). Thank you!

***By paying the deposit or confirming the booking,  
the guest warrants that they agree to the terms and conditions above.***

